



# Accounting training action plan

*sample action plan for progressing from a beginner to an advanced level in accounting*

**Produced By  
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## Step 1: Beginner Level

- Complete a foundational course in accounting, such as an introductory accounting course or a self-study program.
- Familiarize yourself with basic accounting concepts and principles, including the financial statements, double-entry accounting, and the chart of accounts.
- Practice basic accounting skills, such as preparing journal entries and adjusting entries.

## Step 2: Intermediate Level

- Complete an intermediate course in accounting, such as an intermediate accounting course or a self-study program.
- Enhance your understanding of more advanced accounting concepts and principles, such as consolidation, foreign currency transactions, and equity transactions.
- Practice advanced accounting skills, such as preparing consolidated financial statements and accounting for derivatives.

## Step 3: Advanced Level

- Complete an advanced course in accounting, such as an advanced accounting course or a self-study program.
- Master advanced accounting concepts and principles, such as income taxes, bonds, and stock options.
- Practice advanced accounting skills, such as preparing tax returns and accounting for complex financial instruments.

## Step 4: Specialization

- Consider specializing in a particular area of accounting, such as auditing, taxation, or financial analysis.
- Complete additional coursework or training in your area of specialization.
- Gain practical experience through internships or entry-level positions in your area of specialization.

**You can create your action-plan based on your existing knowledge and experiences. We will design a training schedule based on your custom action-plan. **Yes! We are that flexible.****

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